

**Dr Richard Hemmings – Drum Tuition**  
**TERMS & CONDITIONS**  
Applicable from 31March, 2008

These terms and conditions are designed to be the fairest way of conducting business. Please read and follow them carefully.

**1. Lesson Payment**

- 1.1 Lessons cost £12.50 per 30 minutes. Lessons may last up to 120 minutes (2 hours) in duration.
- 1.2 Lessons are to be held weekly (recommended) unless otherwise arranged.
- 1.3 New students are accepted on a trial period lasting about 4 weeks.
- 1.4 Students may pay for lessons on a weekly basis throughout the trial period.
- 1.5 Following the trial period, providing all is well, students are encouraged to pay monthly, in advance, at the first lesson of each month.
- 1.6 Payments should be in cash or cheque made payable to Dr Richard Hemmings.
- 1.7 Fees are non-negotiable.

**2. Cancellations / Reschedules / Catch-up Lessons**

**2.1 Trial Period / Lessons Paid Weekly:**

- 2.1.1 Lessons may be cancelled at any time; however, cancellations made within 24 hours of a lesson (i.e., late cancellations) must be paid in full.
- 2.1.2 Unattended / missed lessons are regarded as late cancellations and must be paid in full.
- 2.1.3 Lessons may be rescheduled providing 24 hours notice is given. Any later and they will be regarded as late cancellations.
- 2.1.4 Failure to pay for late cancellations / unattended lessons may result in immediate lesson termination, bailiff action.

**2.2 Lessons Paid Monthly:**

- 2.2.1 Lessons may be cancelled at any time.
- 2.2.2 Cancelled lessons will not be refunded; however, catch-up lessons will be offered at no extra cost providing 24 hours notice is given.
- 2.2.3 Catch-up lessons should be taken within 4 weeks.
- 2.2.4 Unattended / missed lessons will not be rescheduled as catch-up lessons and will not be refunded.

**3. Terminating Lessons**

- 3.1 Lessons may be terminated at any time, taking into account 2.1.1, 2.1.2, and 2.1.4
- 3.2 Refunds will be offered on outstanding lessons providing 7 days notice is given.

**4. Advance Bookings**

- 4.1 If you wish to book a lesson or course of lessons several weeks in advance, payment must be made in full within 7 days of booking.

**5. Student Recruitment Scheme**

- 5.1 Students receive £10 for every new student they successfully recruit. Please ask for details.

**LEARNING AGREEMENT**

**Students must:**

- be on time for lessons (it is not always possible to make up time if students are late);
- bring their own sticks (Vic Firth 5As recommended);
- keep their worksheets in a folder;
- bring their worksheets to each lesson;
- practise!

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